

To Councillors:

Jane Dodson, Tony Stowe, Tracy Chapman, James Garrod, Natasha Burton, Charlie Groves, David Little, David Kelleher, Anne Barker and William Gilbert

You are summoned to attend the
**Datchworth Parish Council 'Virtual Meeting' on
Tuesday 23rd February 2021 at 7:00pm**

Following the passing of legislation, Parish Council Meetings will be held 'virtually' during the Covid-19 Lock-Down until they can be held face-to-face again.

Members of the public are welcome to this 'virtual meeting' to be held on Zoom. If you would like to join us, please click on the following link:

<https://us02web.zoom.us/j/84654464127?pwd=N1Z1bThDYzJlMlZ6czJpVHZtVkhEdz09>
Meeting ID: 846 5446 4127. Passcode: 238988

This meeting will be held in accordance with our privacy policy, which is available on our website. We welcome any questions from members of the public, particularly those who cannot join the meeting

AGENDA

- 1. To receive and accept apologies for absence**
- 2. Declaration of Interests** - To receive declarations of interests from councillors on items on the agenda
- 3. To grant any requests for dispensations as appropriate and if necessary**
- 4. Minutes** - To verify the Minutes of the Full Council Meeting on **26th January 2021**
- 5. Actions & Updates arising from last meeting**
- 6. Public open session - 15 minutes where the public can ask questions of the Council. Reminder of protocol.**
- 7. Review of Councillor responsibilities & Committees/Groups**
- 8. Policies review and approval**
 - a. Child Protection Policy
 - b. Environmental Policy
 - c. Social Networking
 - d. Tree Policy

9. Planning - (Report to be uploaded by Monday 22nd February 2021)

- a. To consider the Parish Council's response to new applications, refusals & approvals since last meeting. Responses to be recorded & any letters of objection sent to EHDC
- b. Burnham Green Enforcement Update
- c. The Horns PH - Update

10. Website & Comms Group (Cllrs. Dodson/Chapman/Stowe)

- a. Datchworth.info domain name - update

11. Village Hall Liaison (Cllrs Dodson/Chapman)

- a. Constitution
- b. Flooding update

12. Compliance, Legal, Insurance and Policies: (CLIPs Group)

- a. **Bury Lane** - Easement Update
- b. **Plough Car Park** - Update (Cllr Chapman)
- c. **Correspondence received on behalf of resident** - Update

13. Environmental Group

- a. Objection to London Luton Airport expansion

14. Burnham Green Joint Management Committee (BGJMC)

- a. Improvement of fencing
- b. Enforcement update
- c. Bin rota
- d. Play Park - Drainage, Gate, Swing Replacement
- e. Bus Stop Update
- f. Village Hall Letter
- g. Highways Issues
- h. Letter re: Gullies and Drainage on Burnham Green Road, Kerb of Burnham Green and Spoiled Verges.

15. TAOS - Trees Amenities & Outdoor Spaces (Cllrs Dodson/Chapman/Garrod/Groves)

- a. Turkey Farm Basketball Claim Update (Cllr Chapman)
- b. Raffin Green Lane Verges (Cllr Dodson)
- c. Risk assessments (Cllr Dodson)
- d. Repair of Equipment - Sovereign visit to repair items under guarantee. Courier update for slide.
- e. Benches and Memorial Bench and Plaque (Cllr Groves)
- f. Repair of footpath by school (Cllr Groves)
- g. Further hedge planting (Cllr Groves)

16. Highways (Cllrs Chapman/Groves/Burton/Kelleher)

- a. Investigation of miscellaneous tree planting (Cllr Chapman)
- b. Signage & cameras (Cllr Kelleher)

17. Finance

- a. Approve Internal Auditor
- b. Date of next Finance Meeting
- c. Litter Picker backpay

d. Approval of expenditure for EHDC to review HR policies (£315)

18. Clerk's Report (Lucy Crofton)

- a) Raffin Close Tree Quotes
- b) Datchworth Annual Footpath Report
- c) UK Power Networks update
- d) Lappsett Site Visit
- e) Allotment Tenancy Agreement
- f) Tree Survey/Quotes
- g) Turkey Farm Hedge
- h) Tree update - removal of tree in Burnham Green play area
- i) Ink for Clerks Printer
- j) Letter from resident

19. District Councillor's Report



Signed: Lucy Crofton (Clerk)

Date: 16th February 2021

Item	Actions from 26 th January 2021	By Who
5a	CCTV Cameras – investigate	Cllr Kelleher
5f	Insurance – basketball court	Cllr Chapman
6 M2	Send letter to resident re damage to verge RGL	Clerk
7d	Put planning applications on-line	Clerk
8a	Remove Cllr contact details from website and write to editor to ask for the removal of details from PM	Clerk
11a	Relocation of saplings to close gap on sloped area	Cllrs Garrod/Groves
11a	Hedging for allotments around fencing	Cllr Groves
12a	Write to HCC re removal of tree in BG play area	Clerk
13b	Third quotation required for TF hedge-cutting	Clerk
13e	Obtain courier quotation for slide to go to Wicksteed for repair	Cllr Gilbert
13f	Place order for memorial bench	Cllr Groves/Clerk
15c	Liaise with Litter Picker re salary	Clerk
15c	Submit precept request to EHDC	RFO
16a	Invite footpaths officer to next meeting	Clerk

- Shaded items are on the agenda for discussion.