

To Councillors: Tracy Chapman, Jane Dodson (Chair), James Garrod,
Charlie Groves & David Little

You are summoned to attend the
**Datchworth Parish Council 'Virtual' Finance Meeting on
Monday 26th April 2021 @ 1pm**

Following the passing of legislation, all Parish Council Meetings will be held 'virtually' during the Covid-19 Lock-down until they are able to be held face-to-face again. Members of the public are welcome to this 'virtual' meeting to be held on Zoom. If you would like to participate during the meeting please send your email and/or any questions to the Clerk by **Friday 23rd April, 2pm.**

We welcome questions from members of the public, particularly those who cannot join the meeting.

AGENDA

1. To receive and accept apologies for absence
2. Declarations of Interests
3. Public speaking on any Finance Agenda items as listed (15 minutes)
4. Approve minutes of last Finance meeting
5. Quarterly bank reconciliation review
6. Review of year end budget summary update
7. Agree final budget for 2021/22
8. Approval of subscriptions (HAPTC)
9. Accounts software, costs and benefits



**Signed: Mrs Lucy Crofton
Clerk to Datchworth Parish Council**

Date: 20th April 2021