

**To Councillors:**

Anne Barker, Tracy Chapman, Jane Dodson, Katy Feldman, James Garrod,  
Charlie Groves, Mark Light, David Little and Tony Stowe.

You are summoned to attend the  
**Parish Council Meeting to be held on  
Tuesday 26<sup>th</sup> April 2022 at 7:00pm at Datchworth Church Hall**

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk to advise of your attendance: [clerk@datchworth-pc.gov.uk](mailto:clerk@datchworth-pc.gov.uk).

We welcome questions from members of the public, particularly those who cannot join the meeting.  
**Please send your question(s) ahead of the meeting.**

To consider that under section 1 of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded (P&PE) from items 12b & 15a of the agenda of this meeting in view of the confidential nature of the business to be transacted (HR & Legal Matters).

**AGENDA**

Item #	Item Description	Time
2286	<b>1. To receive and accept apologies for absence</b>	19.00
2287a 2287b	<b>2. Interests</b> a) To receive declarations of interests from Councillors on items on the agenda b) To consider granting any requests for dispensation as appropriate	19.01
2288a 2288b 2288c	<b>3. Minutes - To verify the Minutes of:-</b> a) Full Council Meeting on 22 <sup>nd</sup> March b) EPCM on 28 <sup>th</sup> March c) HR Meeting on 30 <sup>th</sup> March	19.02
2289	<b>4. Outstanding Actions &amp; Updates arising</b>	19.07
2290	<b>5. Public open session – up to 15 minutes where the public can ask questions of the Council.</b>	19.12
	<b>6. Co-option Process &amp; Allocation of Councillor Responsibilities</b> a. Selection of new Councillor b. Allocation of Councillor Responsibilities	
2291a 2291b 2291c	<b>7. Village Hall Liaison (Cllr Chapman)</b> a. Car Park - Drainage easement and update. b. EV Charging point – update c. Change of personnel for AGM	19.27

2292a 2292b 2292c	<b>8. Burnham Green (Cllrs. Barker, Chapman &amp; Dodson)</b> a. Update re swing installation b. Fete update c. Tree cutting in play park	19.32
2293	<b>9. Health and Well-being (Cllr. Barker)</b> a. IT Sessions – update, including Police presentation	19.37
2294a 2294b 2294c 2294d 2294e  2294fi 2294fii 2294fiii	<b>10. Trees, Amenities and Outdoor Spaces (TAOS) (Cllrs Chapman, Dodson, Garrod &amp; Groves)</b> a. Replacement of surfacing for swings on the Village Green (b/f) b. Replacement of old seats on swings on the Village Green (b/f) c. Nutcroft – removal of old swings - costings (Cllr Groves) d. Statutory signs - approval of wording (Cllr Garrod) e. Noticeboards/Tree identification board – costings (Cllr Garrod) f. Approval of quotes for:- (b/f) i. Removal of trees in Nutcroft (nr Brookbridge Lane) ii. Maple in Turkey Farm (by Zip Wire) iii. Stump removal on Village Green following storm damage	19.40
2295	<b>11. Planning (Cllrs. Chapman, Dodson &amp; Groves)</b> a. To consider planning applications received (available to view on-line)	19.55
2296	<b>12. Highways (Cllrs. Chapman &amp; Groves)</b> a. SIDS Camera – update (b/f)	19.58
2297a 2297b	<b>13.HR (Cllrs. Barker, Dodson &amp; Stowe)</b> a. To confirm backpay for former Clerk due to SLCC increase (£45.80). Former Clerk has asked for money to be donated to Ukrainian Charity. b. To consider and agree revised SCP for the RFO (P&PE)	20.00
2298a 2298b 2298c 2298d 2298e 2298f 2298g 2298h 2298i	<b>14. Finance (Cllrs. Dodson, Feldman, Garrod, Groves, Stowe)</b> a. To consider and authorise payments for April in accordance with the budget and note receipt of income. b. Year End/quarterly bank reconciliation review (Cllr Stowe) c. AGAR update d. Year End 2021/22 Budget Summary review e. Review & approve Budget for 2022/23 f. Approval of funds for Citizens Awards (to be presented at APM) g. Approval of funds for Councillor Lanyards h. Approval of funds for Branded Hi-Vis for Community Ranger i. Approval of funds for gifts for Digital Inclusion Volunteers (max £70)	20.02
2299a 2299b 2299c	<b>15. Communications (Cllrs. Chapman, Dodson, Feldman &amp; Light)</b> a. Friends of Datchworth – research setting up a trust (similar to Tewin) (b/f) b. Parish Magazine – feedback from meeting (Cllr Little) c. Ideas to help Ukraine – feedback from EHDC meeting (Cllr. Stowe)	20.30
2300a 2300b 2300c	<b>16. CLIP Group (Compliance, Legal Issues, Insurance and Policies) (Cllrs Barker, Chapman, Dodson and Stowe)</b> a. Plough Car Park (P&PE) b. Boundary Consultation – update c. Approval of funds to register unregistered land to include:- Turkey Farm, Raffin Green, Welches Green, Govers Green & Sedges Green	20.35

2300d	d. Working Party update re registrations of land (Cllrs. Chapman/Feldman/Garrod)	
2300e	e. Unauthorised access across land in Nutcroft	
2300f	f. Leased land in Turkey Farm	
2300g	g. Request to use Turkey Farm & Leisure Plots for Open Gardens	
2301	<b>17. Environmental Committee (Barker, Garrod &amp; Groves)</b> a. Luton Airport Consultation update	20.45
2302	<b>18. Leisure Plots Committee (Cllrs. Barker, Groves &amp; Stowe)</b> a. Leisure Plots – Letters to LP holders (Cllr Groves)	20.48
2303a 2303b 2303c 2303d	<b>18. Clerk's Report</b> a. Resignation of Cllr. Burton b. Relocation of DPC cabinet from DVH c. UK Power Networks request (Coltsfoot Lane) d. Letter from resident re the above.	20.50

Signed:



Date: 20<sup>th</sup> April 2022

(Chair/Joint Acting Clerk)