

To Councillors:

Anne Barker, Tracy Chapman, Jane Dodson, Katy Feldman, James Garrod,
Charlie Groves, Paul Hill, Mark Light, David Little and Tony Stowe.

You are summoned to attend the
**Parish Council Meeting to be held on
Tuesday 29 November 2022 at 7:00pm at Datchworth Church Hall**

S Hake
Clerk
23 November 2022

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk to advise of your attendance: clerk@datchworth-pc.gov.uk. We welcome questions from members of the public, particularly those who cannot join the meeting. **Please send your question(s) ahead of the meeting.**

To move that under Section 100(A)(4) of the local Government Act 1972, the press and public be excluded from the meeting during the discussion of item 2393a of the agenda, on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A of the said Act of the following description: in that it provides details of confidential Legal Matters.

AGENDA

Item No	Item Description	Time
2384	1. To receive and accept apologies for absence	19.00
2385	2. Interests	
2385a	To receive declarations of interests from Councillors on items on the agenda	19.01
2385b	To receive written requests for dispensations for declarable interests	
2385c	To grant any requests for dispensations as appropriate	
2386	3. Minutes - To approve the Minutes of:- Full Council Meeting on 1st November 2022	19.02
2387	4. Outstanding Actions & Updates arising (refer to list circulated)	19.05
2388	5. Public open session – up to 15 minutes where the public can ask questions of the Council	19.15
2389	6. Finance (Cllrs. Dodson, Feldman, Garrod, Groves, Stowe)	19.30
2389a	To approve the monthly finance report	
2389b	To note the pay agreement for 2022 Agreement reached with Local Government Employee wage negotiations. Increase of £1925 to each SCP salary scale effective from 1 st April 2022 and an increase of one day to all employee's annual leave entitlement from April 2023. Finance committee propose agreement for the RFO to implement pay rises and any backpay with immediate effect, as per National Joint Committee (NJC) terms.	
2389c	To confirm decisions on requests for charity donations	
2389d	Budget/Precept discussions	
2389e	To review and agree Card payment policy	

2389f	To review and approve amendments to the Financial Risk Assessment & Effectiveness of Internal Audit (changes made to pages 3-4)	
2389g	To review and adopted the Scheme of Delegation	
2389h	To review and readopted the amended Financial Regulations (pg 8 & 11)	
2389i	To confirm Cllr Groves as Chair of Finance Committee	
2390	7. Datchworth Village Hall Liaison (Cllr Dodson)	19.40
2390a	Car Park - Drainage easement – legal update	
2390b	(Retrospective) request to provide a letter of support to HCC re grant application for DVH re flooding	
2391	8. Burnham Green (Cllrs. Barker, Chapman, Dodson & Feldman)	19.43
2391a	Burnham Green Joint Management Committee – Responsibilities under the lease.	
2392	9. Planning (Cllrs. Chapman, Dodson & Groves)	19.48
2392a	To consider planning applications received (available to view online)	
2393	10. CLIP Group (Compliance, Legal Issues, Insurance and Policies) (Cllrs Barker, Chapman, Dodson, Hill and Stowe)	19.50
2393a	Land adjacent to 10 Datchworth Green Press and Public to be excluded for item 2393a (formerly known as the Plough car par project) working group to discuss potential options with full council for further consideration.	
2393b	To confirm and agree Council Structure - Working Groups/Committees (Clerk)	
2393c	To consider and agree current wording of easement re access road to Datchworth Sports Club & residential properties and any associated costs	
2393d	Land Registration – Review and actions going forward	
2393e	Elections 2023 – Nominations/Applications & deadlines	
2394	11. Communications (Cllrs. Chapman, Dodson, Feldman, Garrod & Light)	20.20
2394a	Review new style ‘Report a problem’ page on DPC website	
2394b	To consider request from Climate Action group to adhere stickers to DPC’s bins	
2394c	To discuss final arrangements for Christmas Tree Light Switch on event on 3/12	
2394d	EHDC Lottery – Marketing strategy	
2395	12. Health & Wellbeing	20.30
2395a	Update and actions arising from EHDC Grant	
2395b	(Retrospective) Grant application made and offer received from HCC for Digital Inclusion party	
2395c	Plan for Digital Inclusion programme for 2023	
2396	13. Clerk’s Report	20.40
2396a	Reminder-request for committee/working group meeting dates, with provision of agenda, summary notes and a report of recommendations to the Full Council	
2396b	Request for designated Chair of each committee/group	
2396c	Request for Councillor Training received and future training requirements	
2396d	Request for Councillor Skills audit	
2396e	LGA Councillor Code of Conduct	
2396f	Correspondence received from residents re Highways issues	