

To Councillors:

Anne Barker, Tracy Chapman, Jane Dodson, Katy Feldman, James Garrod,
Charlie Groves, Paul Hill, Mark Light, David Little and Tony Stowe.

You are summoned to attend the
**Parish Council Meeting to be held on
Tuesday 21 March 2023 at 7:00pm at Datchworth Church Hall**

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Clerk 15 March 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk to advise of your attendance: clerk@datchworth-pc.gov.uk.

We welcome questions from members of the public, particularly those who cannot join the meeting. Please refer to the Public Participation Policy on the website [Public-Participation-at-Parish-Council-Meetings-Policy-May-2022.pdf \(datchworth-pc.gov.uk\)](https://www.datchworth-pc.gov.uk/Public-Participation-at-Parish-Council-Meetings-Policy-May-2022.pdf)
Please send your question(s) in advance of the meeting day.

To move that under Section 100(A)(4) of the local Government Act 1972, the press and public be excluded from the meeting during the discussion of item 2447h and 2447i of the agenda, on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A of the said Act of the following description: in that it provides details of confidential Legal Matters

AGENDA

Item #	Item Description	Time
2438	1. To receive and accept apologies for absence	19.00
2439	2. Interests	19.01
2439a	a) To receive declarations of interests from Councillors on items on the agenda	
2439b	b) To receive written requests for dispensations for declarable interests	
2439c	c) To grant any requests for dispensations as appropriate	
2440	3. Minutes - To approve the Minutes of:- a. Full Council Meeting on 28 th February 2023 b. Extra-ordinary Full Council meeting 8 March 2023	19.02
2441	4. Outstanding Actions Update	19.05
2442	5. Public open session – up to 15 minutes where the public can ask questions of the Council.	19.15
2443	6. Finance (Cllrs. Dodson, Feldman, Garrod, Groves, Stowe)	19.30
2443a	a. To approve March 2023 Finance report and payments	
2443b	b. Levelling up funding update	
2443c	c. To approve expenditure up to £75 (3x£25) for citizens Awards vouchers	
2443d	d. To confirm Rural services membership subscription	
2443e	e. To consider and agree the amount up to £1500 (RFO) for the progress of an IT update for the Parish Council to pursue Business use Office 365	

2444	7. Planning (Cllrs. Chapman, Dodson & Groves) To consider planning applications received (available to view on-line) Rural Services request for a response about Permitted Development Could Councils please forward response by 31 May 23 a. Whether or not member councils have come across similar situations to the ones Barton under Needwood have experienced here. b. Unrelated to their own experience - are they concerned about this situation and would they wish RVSG to take up this matter with government.	19.40
2445	8. Burnham Green (Cllrs Barker, Chapman, Dodson & Feldman) Update	19.45
2446 2446a 2446b 2446c 2446d 2446e	9. Communications (Cllrs. Chapman, Dodson, Feldman, Garrod & Light) a. Update from Comms meeting b. To discuss and reconfirm the Annual Parish Meeting date c. To confirm actions required for Nominations for Citizens awards d. Request to forward feedback on the Report a problem page. e. To agree establishing a Community Focus Group and agree members of the group for Terms of Reference to be agreed at the March meeting. Prev deferred item 2408e and 2430g	19.46
2447 2447a 2447b 2447c 2447d 2447e 2447f 2447g 2447h 2447i	10. CLIP Group (Compliance, Legal Issues, Insurance and Policies) a. To consider and agree the formation of a policy outlining protocol for attending external meetings (prev deferred item 2407f) b. Reminder to be sent to Datchworth Village fete committee and Burnham Green Hall management committee for completion Risk Assessments c.. Land at Coltsfoot Lane- the way forward d. To confirm request to use Bulls Green and gazebos for Coronation Day event e. To confirm agreement for the siting of a Flagpole on Datchworth Green, the location for the flag and subsequent Planning application and payment to be submitted f. To nominate members to establish a new IT working Group g. To nominate members to establish a new Levelling up Funding working group h. To receive an update on the DVH from the ICO (PPE) i. To receive any update on the land adjacent to 10 Datchworth Green (PPE)	19.55
2448	11. Health & Wellbeing (Cllrs Barker, Feldman, Hill and Light) Feedback on Health & Wellbeing initiatives inc Health & Wellbeing Trail	20.05
2449	12. AOS Update	20.10
2450	13. Trees Update	20.15
24451	14. Clerks Report a. Elections nomination packs b. Communication/correspondence update	20.20