

To Councillors:

Anne Barker, Tracy Chapman, Jane Dodson, Katy Feldman, James Garrod,
Charlie Groves, Paul Hill, Mark Light, David Little and Tony Stowe.

You are summoned to attend the
**Parish Council Meeting to be held on
Tuesday 25 April 2023 at 7:00pm at Datchworth Church Hall**

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Clerk 19 April 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk to advise of your attendance: clerk@datchworth-pc.gov.uk.

We welcome questions from members of the public, particularly those who cannot join the meeting. Please refer to the Public Participation Policy on the website [Public-Participation-at-Parish-Council-Meetings-Policy-May-2022.pdf \(datchworth-pc.gov.uk\)](https://www.datchworth-pc.gov.uk/Public-Participation-at-Parish-Council-Meetings-Policy-May-2022.pdf)
Please send your question(s) in advance of the meeting day.

To move that under Section 100(A)(4) of the local Government Act 1972, the press and public be excluded from the meeting during the discussion of item **2461c**, **2461d** and **2461e** of the agenda, on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of part 1 of schedule 12A of the said Act of the following description: in that it provides details of confidential Legal Matters

AGENDA

Item #	Item Description	Time
2452	1. To receive and accept apologies for absence	19.00
2453	2. Interests	
2453a	a) To receive declarations of interests from Councillors on items on the agenda	19.01
2453b	b) To receive written requests for dispensations for declarable interests	
2453c	c) To grant any requests for dispensations as appropriate	
2454	3. Minutes - To approve the Minutes of:- a. Full Council Meeting on 21 st March 2023	19.02
2455	4. Outstanding Actions Update	19.05
2456	5. Public open session – up to 15 minutes where the public can ask questions of the Council.	19.15
2457	6. Finance (Cllrs. Dodson, Feldman, Garrod, Groves, Stowe)	19.30
2457a	a. To agree Monthly finance report – April payments	
2457b	b. To confirm Quarterly/Year End bank reconciliation check (Cllr Stowe)	
2457c	c. To review Year End budget summary 2022/23 (Scribe)	
2457d	d. AGAR update	
2457e	e. To review 2023/24 Budget and approve £1,100 to be used from the Capital Project reserves from the Bury Lane Easement to go towards the £4,053 EH legal work 2023/24 Budget	
2457f	f. To confirm acceptance of the Donation offer from Elderberries	

2457g 2457h	g. To note Leisure Plot and Leased Land invoices have been issued h. To note the VAT return has been submitted	
2448	7. Planning (Cllrs. Chapman, Dodson & Groves) To consider planning applications received (available to view on-line)	19.40
2459	8. Burnham Green (Cllrs Barker, Chapman, Dodson & Feldman) Update from BGJMC	19.45
2460 2460a 2460b 2460c 2460d	9. Communications (Cllrs. Chapman, Dodson, Feldman, Garrod & Light) a. To discuss and reconfirm the Annual Parish Meeting date b. Update for Nominations for Citizens awards c. Feedback on the Report a problem page d.. Expressions of interest for 3-4 members of the community to join the Community Focus group to work with allocated members from the new Council	19.50
2461 2461a 2461b 2461c 2461d 2461e 2461f 2461g	10. CLIP Group (Compliance, Legal Issues, Insurance and Policies) (Cllrs, Barker, Chapman, Dodson, Hill and Stowe) a. Update on policy outlining protocol for attending external meetings (item 2447a, b. Feedback from members of Levelling up Funding working group (TC, JG, CG) To consider and agree possible options for match funding c. Update on DVH (PPE) d. To receive any update on the land adjacent to 10 Datchworth Green (PPE) e Land at Coltsfoot Lane- the way forward (PPE) f. Land adj to 68 Datchworth Green g. Request to be sent to Fete Committee re provision of Risk Assessment for Fete	19.55
2462	11. Health & Wellbeing (Cllrs Barker, Feldman, Hill and Light) Feedback on Health & Wellbeing initiatives inc Health & Wellbeing Trail To consider and approve quote for the Health & Wellbeing Trail	20.05
2463	12. AOS (Cllrs Chapman, Dodson, Garrod and Groves) Update Complaints received on fly tipping, weeds, bin catches and bin emptying	20.10
2464	13. Trees (Cllrs Chapman, Dodson, Garrod, Groves, Light) Update	20.15
2465	14. HR (Cllrs Barker, Dodson and Stowe) Resignation of the Clerk and recruitment process	20.20
2466	15. Clerks Report a. Communication/correspondence	20.23