



Dear Councillors: Dodson, Florence, Goodman, Groves, Light, Miller, Norman, Perry, Wood and Wringe; You are requested to attend the:-

**Parish Council Meeting to be held on
Tuesday 27th June 2023 at 7:00pm at Datchworth Church Hall**

for the purpose of transacting the following business:- This meeting is open to press and public. The agenda may be split into two parts. Part I will deal with most of the business which is open to the press and public and Part II (if applicable) includes items which may be discussed in the absence of press and public due to the personal or sensitive (or some other reason) nature of the information, The press and public will be asked to leave before these items are discussed. Please email our clerk to advise of your attendance: clerk@datchworth-pc.gov.uk

Andy Short

Clerk 19 June 2023

AGENDA

Item #	Item Description
PCM06-1	To receive and accept apologies for absence
PCM06-2	Interests a. To receive declarations of interests from Councillors on items on the agenda b. To receive written requests for dispensations for declarable interests c. To grant any requests for dispensations as appropriate
PCM06-3	Minutes - To approve the Minutes of:- Full Council Meeting on 16th May 2023
PCM06-4	Outstanding Actions Update
PCM06-5	Public open session – up to 15 minutes where the public can ask questions of the Council. a. Member of Climate Group to share plans for a small celebration in October. b. Mark Butcher from The Horns, Bull's Green

PCM06-6	<p>Election of committees</p> <p>Proposal to rename Compliance, Legal, Insurance and Policies (CLIP) to Governance and Legal.</p> <p>We have the proposed teams and chairs, below, subject to amendments, and confirmation by voting. Jane to propose her inclusion.</p> <p>Amenities & Outdoor Spaces including Leisure Plots: Charlie (Chair), Woody. Burnham Green Joint Management Committee: Julia, Pat CLIP/Governance and Legal: Julia, Mark, Sara, Pat (Chair) Comms: Mark (Chair), Woody, John Finance: Charlie, Mark, Sara, Pat, John (Chair) Health & Wellbeing: Julia, Sara, Emma (Chair) Human Resources: Julia, Charlie, Mark, Sara (Chair), Emma Planning: Dean (Chair), Charlie, John Trees: Dean, Charlie, Woody (Chair)</p>
PCM06-7	<p>Finance (Cllrs.)</p> <ol style="list-style-type: none"> a. To approve monthly May Finance Report and June payments b. Unity Bank signatories update
PCM06-8	<p>Planning (Cllrs.TBD)</p> <ol style="list-style-type: none"> a. To consider planning applications received (available to view on-line) b. 3/23/0891/FUL-Change of use of Lane to a Caravan Site for up to 5 Residential Caravans, Club Cottage Caravan Park, Burnham Green Road
PCM06-9	<p>Burnham Green (Cllrs TBD)</p> <ol style="list-style-type: none"> a. BGJMC Update <p>Meeting Dates 3rd Wednesday in month, Welwyn Councillors preference is 3 per year</p>
PCM06-10	<p>Communications (Cllrs TBD)</p> <ol style="list-style-type: none"> a. To review options and develop plans to adopt/continue using a logo for use by the Parish Council on internal and external communications. (Cllr Wringe) b. Facebook discussions (previous page and new launch) (Cllr Light) c. Village Diary (Cllr Wood) d. Office 365, hard drive request, Cllr. shared drive (Cllr Light)
PCM06-11	<p>CLIP/G&L Group (Compliance, Legal Issues, Insurance and Policies) (Cllrs, TBD)</p> <ol style="list-style-type: none"> a. Plough Car Park Working group (Cllr. Miller) b. Land at Coltsfoot update (Cllr Goodman) c. To discuss and agree the way forward re the custodian trusteeship of Datchworth Village Hall in order to resolve the legal conflict and ICO appeal. (Cllr Miller who, with Cllr Perry, will abstain from voting) d. Policy Gap Analysis and renewal (Cllr Miller) e. Encroachment on Bull's Green (Cllr Groves) f. Land registry status (Cllr Miller) g. Dates of future parish council meetings (Cllr Miller) h. Tudor Lodge, 63 The Green re right of way (Cllr Miller)

PCM06-12	Health & Wellbeing (Cllrs TBD) a. Feedback on Health & Wellbeing initiatives inc Health & Wellbeing Trail (Cllr Light) b. To consider and approve quote for Health and Wellbeing trail.
PCM06-13	AOS (Cllrs TBD) a. Bowls club drain cover update (Cllr Wood) b. Datchworth Green Flagpole (Cllr Miller) c. Burnham Green Play Park Stumps (Cllr Groves) d. Dog waste bins cost (Cllr Groves) e. Planters (Cllr Miller) f. Tennis Club disabled access (Cllr Wood)
PCM06-14	Trees (Cllrs TBD) a. Update from informal group meeting (Cllr Goodman)
PCM06-15	Clerks Report a. Communication/correspondence Bios completed. Report a problem DPC website, 4 links repaired. Laptop Virus protection purchased, £29, next year £119pa TBD.