

## Application for Fundraising Stall on Datchworth Green

This form should be completed by any person/(s) applying for permission to hold a fundraising stall(s) on Datchworth Green and must be submitted to Datchworth Parish Council for consideration by the Full Council or Governance and Legal Committee. You must submit your application to the Parish Clerk, where possible at least 4 weeks prior to the planned event unless your application is for an immediate charity need for fundraising purposes.

You must be able to prove that you are a resident of the Parish of Datchworth.

Your event may require other permissions from the East Hertfordshire District Council and it is your responsibility to obtain all such permissions and licences.

Name of event	
Description of event Include timing of setting up, event and clearing away	
Name of Charity	
Address of Organiser	
Email	
Contact number	
Date of event	
Start/finish time	
Estimated number of attendees	

Where on the Green do you wish to site your stall?
Describe stall/table and any gazebos or shelters to be erected on the Green and state how the Green will be protected from damage.

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**Please note that it is illegal to damage the Green in any way. This includes:**

- wilfully causing injury or damage to any fence on a green;
- wilfully taking any cattle or other animals onto a green without lawful authority;
- wilfully lay any manure, soil, ashes, rubbish or other material on a green;
- undertake any act which causes injury to the green (e.g. digging turf); or
- undertake any act which interrupts the use or enjoyment of a green as a place of exercise and recreation (e.g. fencing a green so as to prevent access).

Has this event ever been run before (if yes please insert date)?	Yes	No
Do you intend to sell alcohol at the event?	Yes	No
Will there be food supplied/sold at the event?	Yes	No
Have you arranged a first aid provision (if yes please state the name of the provider)?	Yes	No

Do you intend to publicly advertise your event?	Yes	No
Is any part of the event to be held on the public highway?	Yes	No
Do you intend to provide water at the event? (If yes, will the supply be public or private)?	Yes	No
Do you have a water management plan?	Yes	No

**Please add any further information that may be relevant to your application:**

**For Use by Datchworth Parish Council**

**Date of Event:**

**Type of Event:**

**Permission for the local group stall event to be held on Datchworth Green is:**

**Granted/Not Granted**

**Special Conditions to be applied:**

**Signed for Datchworth Parish Council**

**Position:**

**Date:**

