

Dear Councillors,

Councillors are hereby summoned to attend Burnham Green Joint Management Committee meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Wednesday 17th January 2024 at 7.30pm, Council Offices, Lockleys Drive, Welwyn, AL6 9NT

A Short

Andy Short, Clerk to Datchworth Parish Council
11th January 2024

2024/

BGJMC01/001. To receive apologies for absence

Please give any apologies to the Clerk prior to the start of the meeting.

2024/

BGJMC01/002. Declarations of interests and requests for dispensations

Members and officers are invited to make any declarations of interest that they may have in relation to an item on to agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by the Council's Code of Conduct and by the Localism Act 2011.

2024/

BGJMC01/003. To verify the minutes of the last meeting held 6 September 2023

[To verify the minutes of the Burnham Green Joint Management Committee meeting of the 6 Sep 2023 as a correct record.](#)

2024/

BGJMC01/004. Public speaking

Any public (including press) to ask questions of Council on matters relating to this agenda (15 minutes).

2024/

BGJMC01/005. Applications for events on Burnham Green

To consider any applications for events on the green received by either Datchworth Parish Council or Welwyn Parish Council.

2024/

BGJMC01/006. Update on traffic calming measures for Burnham Green Road (Cllr Florence).

2024/

BGJMC01/007. Responsibilities under the Lease

Update on actions

Bench far end of Green

Action: *Michael to request funding from the Village Hall committee to replace the bench. Logistically the removal and replacement like for like will not create a safety hazard and can make use of the iron fixings already on the base.*

Two benches have been installed by a private individual onto the Green without permission and their condition is deteriorating.

Action: *Clerk to write a letter to the donor of the two benches to issue a polite letter to note an inventory of all items on the green following both Council's taking over the lease from HCC and have identified the two benches that were not recorded on the original list at the time of commencement of the lease and would like to remind you as they are in a public space, they are available for use by members of the public and in the event these become unusable they will need to be removed and that please in future ask permission before any replacements are made.*

Notice board to be purchased

Motion Noticeboard to be purchased with signage 'Burnham Green Datchworth and Welwyn' each noticeboard window to be controlled by respective groups.

Proposed Cllr Florence, seconded Cllr Cox **Resolved** unanimous.

Action: *Clerk to ensure permission is granted with Herts County Council prior to ordering.*

To confirm agreement for the new notice board to be located.

Action: *Photographs to be taken of a marked area along the footpath to identify the best location in the vicinity of the sign and marked on the map that will be subject to permission from Herts County Council*

Broken Ascot railing/ Knee rail fencing

Action: *Clerk to add to Datchworth Parish Council agenda for September 26th*

Square post redundant Belmont public house sign.

Action: *Clerk to write to then write to the owner of the property with the hope it is forwarded to the owner who does not live at the property to seek confirmation for the ownership of the sign and request the removal of it.*

2024/

BGJMC01/008. Members items

Members are asked to submit items to the Clerk in advance of the meeting.

2024/

BGJMC01/09. To note the date and the location of the next meeting, as per the Terms of Reference

2024/

BGJMC01/010. Close the meeting.