



Datchworth
PARISH COUNCIL
SERVING THE COMMUNITIES OF DATCHWORTH, BULLS GREEN, BURNHAM GREEN & HOOKS CROSS

Datchworth Parish Council

30th September 2025

c/o Datchworth Village Hall
52 Datchworth Green,
Datchworth,
SG3 6TL
Tel : 07938743424

Present: Cllrs Sara Miller, Charles Groves, Emma Norman, Andrew Wood,
Mark Light, Pat Perry, Julia Florence, Michael Sims, Viv Marshall and Dean Goodman

In attendance: Andy Short (Clerk) Laura Wenn (19:15) and 2 members of the public

Minutes of Datchworth Parish Council Meeting

held on Tuesday 30th September 2025

Datchworth Church Hall at 7pm

PCM25-09/01 Apologies

- a. To receive and accept apologies for absence. Mike Winsley

PCM25-09/02 Interests

- a. To receive declarations of interests from Councillors on items on the agenda

None.

- b. To receive written requests for dispensations for declarable interests

Cllr Goodman- Datchworth Green car park.

Cllr Norman- Painters Green

- c. To grant any requests for dispensations as appropriate.

None.

PCM25-09/03 Minutes

To verify the minutes of the Parish Council meeting on 29th July 2025 as a correct record.
Unanimous.

PCM25-09/04 Public Issues

Members of the Public and Councillors can raise matters of concern (15 minutes)

- a. Resident request to consider a mirror on the old post office, at the crossroads, to assist visibility for drivers approaching from Brookbridge Lane (Cllr Miller).

Resolved: that proposal has been considered but rejected due to safety, maintenance, space and the added complication that The Old Post office is Grade II listed. Unanimous.

- b. Resident request - to consider a footpath down to Mardleybury (Cllr Norman).

Resolved: that the proposal has been considered by Councillors but rejected due to cost, much land would have to be purchased, and many hedgerows removed to accommodate a pathway. Unanimous.

- c. Datchworth speeding and traffic calming update (Cllr Sims).

Resolved that: The Parish Council believe that this is an HCC Highways matter are not willing to fund a speed survey but will lobby Ken Crofton. Unanimous

- d. Estate agents sign on Painters Green

Resolved: to allow the sign on Painters Green and in future, consider each request for signage to be placed on common land on merit. Unanimous.

PCM25-09/05 Finance (Cllr Light)

- a. **Resolved:** to approve monthly finance reports and August/September payments. Unanimous.

- b. Note: staff salary pay awards including associated costs e.g. HMRC (3.2%)

- c. External Audit (AGAR) completed, and documentation uploaded to website.

- d. Review and adopt Governance and Accountability for Local Councils 2025.

Action: Cllr Wood to review data management, particularly no use of personal emails.

- e. **Resolved:** to approve Grass cutting tender. Kirkham Contracting. Unanimous.

- f. **Resolved:** to approve extra cost of Recreation refurbishment £50. Unanimous.

PCM25-09/06 Planning (Cllr Goodman)

- a. New applications:

- 12 Abbots Close - front porch extension - no objection.
- 2a Raffin Park - front extension, loft conversion, rooflights - design acceptable, green belt
- 19 Great Lawne - part single/part two-storey extensions - no objection.
- Nos 111, 111a and 111c Burnham Green Road - raising roof to create additional floor to each dwelling.
- 21b Raffin Green Lane.

DPC to reaffirm DPC objection

- b. Decisions:
None received.
- c. Coltsfoot Easement
Awaiting feedback from DPC insurer's solicitor.

PCM25-09/08 Governance and Legal (Cllr Florence)

- a. Datchworth Green Car Park Update.

Cllr Florence reported that considerable progress has been made including levelling, tarmac, drainage, and kerbs laid.

Ongoing delay while negotiating with Highways re their estimated 18k costs for dropped kerb. Ken Crofton has been contacted to question cost, especially considering this project is for a community car park.

Laura Wenn offered to search for any grant facilities to reduce costs.

PCM25-09/09 Recreation (Cllr Norman)

- a. Newsletter update

Newsletter distributed listing village events until beginning February '26

Reminder – Citizens advice talk on Lasting power of attorney and warm home advice, October 21st Datchworth Sports Club.

Cllr Norman - Thank you to volunteers who assisted with Macmillan coffee morning.

Resolved: to spend £50 on joint flyers with the village hall. Unanimous
- b. Burnham Green Slide frame condition has deteriorated.

Action: Clerk to arrange a competent inspection and repair.
- c. Bowls club request to investigate Turkey Farm path surface improvement.

Action: Cllr Wood will arrange to get a quote for bonding the pathway.

PCM25-09/10 BGJMC (Cllr Florence)

- a. Traffic Calming Burnham Green Road
- b. Advertising options
- c. Burnham House

EHDC environmental health department are investigating potential breach of planning consent.

Full details at BGJMC minutes 10th September 2025

PCM25-09/11 Clerk Correspondence

a. Turkey Farm Stables

Resident emailed clerk to complain about work carried out on a damaged fence. The site was revisited by the contractor who made good.

b. Datchworth Green Tree fall

A phone call was received reporting damage to a car from a falling tree. Further information was requested however no further communication has been received.

c. Police Liaison meeting

Action: clerk to write to PCSO regarding arrangements for further liaison meetings.

d. EHDC waste requests

Nb. Please contact clerk regarding urgent communications with East Herts Council.

Update on actions

Company who approached the Council regarding a Padel tennis proposal have been informed that DPC do not consider the locations appropriate and will no longer proceed.

Turkey Farm orchard lectern replacement.

Action: Cllr Wood to investigate cost of replacement.

Meeting close 20:44

Chair: Sara Miller _____

Date ____/____/____