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Minutes of Burnham Green Joint Management Committee Meeting  
Held on Wednesday 14<sup>th</sup> January 2026 at 7.30pm at the Welwyn Parish Council Offices, Lockleys Drive, Welwyn, AL6 9NT

**Cllrs Present:** Welwyn Parish Councillors: Cllr Castle

Datchworth Parish Councillors: Cllrs Florence, Marshall

**Officers:** Andy Short Clerk

**Members of the Committee** Kira Lindsey, and Geoff Kenworthy

**2026/BGJMC**

**01/001** **Apologies for absence** - Michael Sims, Rob Lindsey

**2026/BGJMC**

**01/002** **Declarations of interests and requests for dispensations**

None

**2026/BGJMC**

**01/003** **To verify the minutes of the last meeting held 7<sup>th</sup> May 2025**

**Resolved:** [to approve the minutes of the meeting held on 10th September 2025 to be agreed as a true and accurate record and signed accordingly.](#) Unanimous.

**2026/BGJMC**

**01/004** **Public Speaking**

KL asked for an update on Burnham Green Play Park and asked to keep BG residents in loop, particularly if any new equipment is under consideration.

Datchworth Clerk reported safety inspections were carried out in September and quotes for repair work are in progress.

**2026/BGJMC**

**01/005** **Applications for events on Burnham Green**

None

**2026/BGJMC**

**01/006** **Update on traffic calming measures for Burnham Green Road**

KL reported a traffic survey was carried out on 11 December and 57% of drivers were travelling over 30mph. 1 driver will receive a police force visit for a third violation.

There is still a concern that the measuring points used in the 2023 survey were not in a suitable location to provide accurate results.

Cllr Florence presented a speed management strategy engagement questionnaire received from HAPTC.

**Action** Welwyn PC and Datchworth PC to complete the questionnaire.

GK expressed concern regarding safety at the crossroads despite numerous defects reported to highways

**Action:** GK to send Cllr Florence example near misses at Burnham Green crossroads.  
Cllr Florence to escalate to Ken Crofton.

**2026/BGJMC**

**01/007      Responsibilities under the Lease**

None

**2026/BGJMC**

**01/008    Members Items**

Members are asked to submit items to the Clerk in advance of the meeting.

- a. Burnham House - possible planning infringement - Action update Cllr Florence  
DPC Cllr Perry advised East Herts Environmental health were investigating the situation.
- b. Tea rooms advertising – Action update Cllr Florence  
Tea rooms notice. DPC Chair contacted the proprietor and informed her that commercial notices are not permitted on the Green but suggested advertising on the local noticeboard.

**2026/BGJMC Clerks report (for information only)**

**01/09**

None

**2026/BGJMC Date of Next Meeting**

**01/010**

Proposal to amend TOR to two meetings per annum with ad hoc meetings if required.

**Action:** Councillors to take to their respective Parish Council Meetings.

Potential meeting date 15<sup>th</sup> July 2026, Welwyn Parish Council Offices 7:30pm

**2026/BGJMC**

**01/011      Close the meeting.**

The meeting closed at 20:10pm