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Dear Councillors,

**Councillors are hereby summoned to attend Burnham Green Joint Management Committee meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.**

**Wednesday 14th January 2026 at 7.30pm, Council Offices, Lockleys Drive, Welwyn, AL6 9NT**

*A Short*

Andy Short, Clerk to Datchworth Parish Council  
14th January 2026

**2026/**

**BGJMC01/001. To receive apologies for absence**

Please give any apologies to the Clerk prior to the start of the meeting. Andy Short (Clerk).

**2026/**

**BGJMC01/002. Declarations of interests and requests for dispensations**

Members and officers are invited to make any declarations of interest that they may have in relation to an item on to agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required when a particular item or issue is considered, as required by the Council's Code of Conduct and by the Localism Act 2011.

**2026/**

**BGJMC01/003. To verify the minutes of the last meeting held 10<sup>th</sup> September 2025**

To verify the minutes of the Burnham Green Joint Management Committee meeting of the 10th September 2025 as a correct record.

**2026/**

**BGJMC01/004. Public speaking**

Any public (including press) to ask questions of Council on matters relating to this agenda (15 minutes).

**2026/**

**BGJMC01/005. Applications for events on Burnham Green**

To consider any applications for events on the green received by either Datchworth Parish Council or Welwyn Parish Council.

**2026/**

**BGJMC01/006. Update on traffic calming measures for Burnham Green Road (Residents).**

a. Action update Cllr Florence/Geoff Kenworthy

**2026/**

**BGJMC01/007. Responsibilities under the Lease.**

**2026/**

**BGJMC01/008. Members items**

Members are asked to submit items to the Clerk in advance of the meeting.

- a. Burnham House - possible planning infringement - Action update Cllr Florence
- b. Tea rooms advertising – Action update Cllr Florence

**2026/**

**BGJMC01/09. To note the date and the location of the next meeting, as per the Terms of Reference**

Provisionally 13<sup>th</sup> May

**2026/**

**BGJMC01/010. Close the meeting.**