
Minutes of Burnham Green Joint Management Committee Meeting
Held on Wednesday 14th January 2026 at 7.30pm at the Welwyn Parish Council Offices, Lockleys Drive,
Welwyn, AL6 9NT

Cllrs Present: Welwyn Parish Councillors: Cllr Castle
Datchworth Parish Councillors: Cllrs Florence, Marshall
Officers: Andy Short Clerk

Members of the Committee Kira Lindsey, and Geoff Kenworthy

2026/BGJMC
01/001 Apologies for absence - Michael Sims, Rob Lindsey

2026/BGJMC
01/002 Declarations of interests and requests for dispensations

None

2026/BGJMC
01/003 To verify the minutes of the last meeting held 10th September 2025
Resolved: [The Minutes of the meeting held on 10th September 2025 to be agreed as a true and accurate record and signed accordingly](#). Unanimous.

2026/BGJMC
01/004 Public Speaking

KL asked for an update on Burnham Green Play Park and asked to keep BG residents in loop, particularly if any new equipment is under consideration.
Datchworth Clerk reported safety inspections were carried out in September and quotes for repair work are in progress.

2026/BGJMC
01/005 Applications for events on Burnham Green

None

2026/BGJMC
01/006 Update on traffic calming measures for Burnham Green Road

KL reported a traffic survey was carried out on 11 December and 57% of drivers were travelling over 30mph. 1 driver will receive a police force visit for a third violation.

There is still a concern that the measuring points used in the 2023 survey were not in a suitable location to provide accurate results.

Cllr Florence presented a speed management strategy engagement questionnaire received from HAPTC.

Action Welwyn PC and Datchworth PC to complete the questionnaire.

GK expressed concern regarding safety at the crossroads despite numerous defects reported to highways

Action: GK to send Cllr Florence example near misses at Burnham Green Crossroads.
Cllr Florence to escalate to Ken Crofton.

2026/BGJMC
01/008 Responsibilities under the Lease

None

2026/BGJMC
01/008 Members Items

Members are asked to submit items to the Clerk in advance of the meeting.

- a. Burnham House - possible planning infringement - Action update Cllr Florence
DPC Cllr Perry advised East Herts Environmental health were investigating the situation.

- b. Tea rooms advertising – Action update Cllr Florence
Tea rooms notice. DPC agreed to suggest advertising in the noticeboard.
Commercial notices are not permitted on the Green

2026/BGJMC Clerks report (for information only)
01/09

None

2026/BGJMC Date of Next Meeting
01/010

Proposal to amend TOR to two meetings per annum with ad hoc meetings if required.

Action: Councillors to take to their respective Parish Council Meetings.

Potential meeting date 15th July 2026, Welwyn Parish Council Offices 7:30pm

2026/BGJMC
01/011 Close the meeting.

The meeting closed at 20:10pm