



Datchworth Parish Council

30th June 2026

c/o Datchworth Village Hall
52 Datchworth Green,
Datchworth,
SG3 6TL
Tel : 07938743424

Present: Cllrs Sara Miller, Andrew Wood, Julia Florence, Dean Goodman, Charles Groves, Viv Marshall, Emma Norman, Mark Light and Michael Sims.

In attendance: Clerk, 1 member of the public

Minutes of Datchworth Parish Council Meeting

held on Tuesday 30th June 2026

Datchworth Church Hall at 7pm

PCM26-06/01 Apologies

- a. To receive and accept apologies for absence. Cllr Perry

PCM26-06/02 Interests

- a. To receive declarations of interests from Councillors on items on the agenda

None

- b. To receive written requests for dispensations for declarable interests

Cllr Goodman - Datchworth Green car park
Cllr Wood - Datchworth Sports Club

- c. To grant any requests for dispensations as appropriate.

None

PCM26-06/03 Minutes

To verify the minutes of the Parish Council meeting on 26th May 2026 as a correct record.
Unanimous.

PCM26-06/04 Public Issues

Members of the Public and Councillors can raise matters of concern (15 minutes)

- Trees on Datchworth Green

Cherry trees opposite sports club entrance, one is dead the other has internal cavities but is subject to a TPO.

Whitebeam tree is leaning significantly and the root plate has visibly lifted.

Resolved to spend £970 from the emergency tree budget to professionally brace the Whitebeam and remove the dead cherry tree. Apply for TPO to remove the other cherry tree. Unanimous.

- Cricket Covers

Complaints have been received from residents regarding the storage location of the new mobile cricket covers. After discussion regarding the various options councillors voted 6 to 2 to inform the club to store them where they were originally asked to i.e., near the sight screens.

Resolved to inform the cricket club the storage location for covers storage during cricket season. Unanimous

- Datchworth Green Fencing (south of Datchworth Green)

Cllr Miller reported that the fence posts have been painted and now that the foliage is growing the fence is less conspicuous. Councillors request that in future the cricket club communicate to the Parish Council about any equipment or structural changes on the Village Green.

Action: Clerk to write to inform Datchworth cricket club of the decisions made regarding the new fence and storage of the wicket covers and to request the Parish Council are consulted in future regarding changes to the village green.

- Memorial Bench donation

An offer from a local family has been made to donate a wooden memorial bench on the village green (or somewhere else suitable).

Action: Cllr Norman to contact the family and agree to the donation. A suitable location to be sought.

PCM26-06/05 Finance (Cllr Light)

- a. Monthly finance report

Resolved: The monthly finance report for June was approved. Unanimous.

- b. Audit update

As per Governance & Accountability regulations, the Notice of Public Rights and accompanying documents have been uploaded to the website. The AGAR and accompanying documents have been submitted to the External Auditor prior to the deadline.

c. Insurance

Due to ongoing communications with Zurich insurance regarding the Datchworth Green Car Park and Pound Farm it is proposed to seek quotes for insurance renewal in 2027.

Resolved to continue with Zurich insurance until 2027. Unanimous

PCM26-06/06 Planning (Cllr Goodman)

a. Applications

2a Raffin Park

Conversion of the existing integral garage to habitable accommodation, construction of a single storey front extension and garage with storage. Objection maintained due to excessive volume increase from original.

67 Burnham Green Road

Part-conversion of garage to ancillary residential annex, with exterior alterations including new brick platform and concrete ramp. No objection raised provided there is a condition for future protection of annex - change of use.

b. Decisions

48 Burnham Green Road – removal of condition - East Herts refused.

c. Pound Farm

Cllr Goodman is still investigating the alleged number storage containers on the Pound Farm site with East Herts Planning department.

The insurance claim for legal assistance regarding communications received from Pound Farm has been submitted.

PCM26-06/07 Governance and Legal (Cllr Florence)

a. Datchworth Green Car Park.

Car park usage is increasing daily, and planting is complete.

Work outstanding - to procure a new noticeboard.

Working group reported that there are some studs to fit (denoting the boundary between Highways and DPC land) prior to applying for return of the deposit paid.

EV Chargers are in operation.

PCM26-06/08 Recreation (Cllr Norman)

a. Lottery funding grant (Cllr Florence)

National lottery Grant status, background and current position

Various ideas discussed - continue with classes, bowls club support, walking rugby.

Action Cllr Miller to contact bowls club to discuss their financial position.

PCM26-06/09 Clerk Correspondence

- HAPTC

Resolved to end annual subscription when it is due for renewal. Unanimous.

- Land Registry

Application for areas of land belonging to the Parish Council still ongoing. The application has been passed to the Land registry legal team for closer examination.

- Clarion Housing

Kirkham contracting has been asked to cease cutting grass in front of 2-12 Hawkins Hall Lane. Clarion Housing are responsible for the maintenance of this area.

Meeting closed at 20:10

Chair: Sara Miller _____

Date ___/___/___