



Datchworth
PARISH COUNCIL
SERVING THE COMMUNITIES OF DATCHWORTH, BULLS GREEN, BURNHAM GREEN & HOOKS CROSS

Datchworth Parish Council

28th July 2026

c/o Datchworth Village Hall
52 Datchworth Green,
Datchworth,
SG3 6TL
Tel : 07938743424

Present: Cllrs Sara Miller, Andrew Wood, Julia Florence, Dean Goodman, Charles Groves, Viv Marshall, Emma Norman, Mark Light and Michael Sims.

In attendance: Clerk, 2 members of public

Minutes of Datchworth Parish Council Meeting

held on Tuesday 28th July 2026

Datchworth Church Hall at 7pm

PCM26-07/01 Apologies

- a. To receive and accept apologies for absence. Cllrs Perry and Crofton

PCM26-07/02 Interests

- a. To receive declarations of interests from Councillors on items on the agenda

None

- b. To receive written requests for dispensations for declarable interests

Cllr Goodman - Datchworth Green car park

- c. To grant any requests for dispensations as appropriate.

None

PCM26-07/03 Minutes

Resolved To verify the minutes of the Parish Council meeting on 30th June 2026 as a correct record. Unanimous.

PCM26-07/04 Public Issues

Members of the Public and Councillors can raise matters of concern (15 minutes).

None

PCM26-07/05 Finance (Cllr Light)

- a. **Resolved** to approve monthly finance report – July payments including Cherry tree removal £450. Unanimous
- b. Quarterly bank reconciliation review completed
- c. Quarterly budget review
- d. Agree date for formal budget/finance meeting

Cllr Light informed Councillors that the emergency budget for tree work is £500.

The recent 3 pieces of work would be taken from the main tree work budget line.

Committee chairs reminded that RFO/Finance require their funding requirements for 2027/28 by end September so they can be discussed when finance is calculating the budget & precept requirements. Provisional Finance meeting date 10th November.

- e. AGAR for 2026/27 going digital

Info only – the RFO attended a course with Scribe Accounts, that was run by the SLCC president, Lance Allen. The AGAR will be going digital from the current year's accounts. There will be a few changes to current procedures, which have instigated an update to the Governance & Accountability Practitioners Guide, that the RFO has now obtained a copy of and is going through.

- f. Insurance - car park additional still ongoing, increase estimated at £56.

PCM26-07/06 Planning (Cllr Goodman)

- a. Applications

48 Burnham Green Road – have appealed because East Herts refused permission for removal of a condition that withdrew permitted development rights. DPC didn't object originally, unable to comment on the appeal.

- b. Decisions

67 Burnham Green Road - The condition regarding independent use, requested by DPC is attached to the application, no DPC objections.

35 Burnham Green Road - granted, no DPC objections

12 Abbots Close - granted, no DPC objections

Pound Farm Insurance claim update.

After a significant delay DPC are still awaiting legal advice regarding potential trespass (nb this will be telephone advice only).

Local Plan Scoping Consultation 2026 – see briefing note

Local Plan Scoping consultation 2026 (2) – see briefing note

Action: Cllr Goodman to add 'infrastructure' into answer for Q1 and send to East Herts Planning.

PCM26-07/07 Governance and Legal (Cllr Florence)

- a. Datchworth Green Car Park.

Outstanding work - noticeboard and extra insurance.

Action: Cllr Florence to investigate type of bamboo planted.

PCM26-07/08 Recreation (Cllr Norman)

- a. Playgrounds – see link to notes
- b. **Action** Cllr Marshall to investigate grant funding.

PCM26-07/09 BGJMC

- a. Speed monitoring Burnham Green – see BGJMC minutes link

PCM26-07/10 Clerk Correspondence

- a. Email exchange forwarded to Councillors regarding a resident complaint on Bramfield Road with BT Openreach - for information only.
- b. Environment team: **Action** Cllr Florence to verify that full risk assessments are detailed and recorded monthly.
- c. Decision needed before November 2026 on Lottery Grant funding.

Meeting closed at 20:09

Chair: Sara Miller _____

Date ____/____/____