



Datchworth
PARISH COUNCIL
SERVING THE COMMUNITIES OF DATCHWORTH, BULLS GREEN, BURNHAM GREEN & HOOKS CROSS

To: Cllrs. Sara Miller, Andrew Wood, Julia Florence, Dean Goodman, Charles Groves, Mark Light, Viv Marshall, Emma Norman, Pat Perry and Michael Sims.

Councillors are invited to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that all relevant information is available on the Datchworth Parish Council Website: www.datchworth-pc.gov.uk

Datchworth Parish Council Meeting

To be held on

Tuesday 29th September 2026

Datchworth Church Hall at 7pm

Clerk – Andy Short Datchworth Parish Council

AGENDA

PCM26-09/01 Apologies

To receive and accept apologies for absence.

PCM26-09/02 Interests

- a. To receive declarations of interests from Councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests
- c. To grant any requests for dispensations as appropriate.

PCM26-09/03 Minutes

[To verify the minutes of the Parish Council meeting on 28th July 2026 as a correct record.](#)

Actions

Date	Action	Responsible
28-07-2026	to add 'infrastructure' into answer for Q1 and send to East Herts Planning.	Cllr Goodman
28-07-2026	to investigate grant funding.	Cllr Marshall
28-07-2026	to verify that full risk assessments are detailed and recorded monthly.	Cllr Florence

PCM26-09/04 Public Issues

Members of the Public and Councillors can raise matters of concern (15 minutes).

PCM26-09/05 Finance (Cllr Light)

- a. Review & approve monthly finance report – August September payments
- b. Note salary staff pay awards
- c. External Audit (AGAR) completion & matters arising

Pay awards – 2026/27 pay award has been agreed at a 3.3% increase backdated to 1st April. The increase & backpay has been implemented in September's wages.

External Audit - has been completed to the satisfaction of PKF Littlejohn with no matters arising. As per legal guidance, alongside AGAR Sections 1 & 2, the AGAR Section 3 Certificate and Notice of Conclusion has been uploaded to the website.

PCM26-09/06 Governance and Legal

- a. Pound Farm response (draft sent to Councillors for review).

PCM26-09/07 Planning (Cllr Goodman)

Planning

- a. New applications:

Lodge Farm, 124 Harmer Green Road. Replacement of stable with four detailed dwellings - under consideration.

1 Raffin Park. Domestic extensions and alterations - under consideration.

Monttabar, Bragbury Lane. Domestic extensions and alterations - objection on various grounds.

59 Nutcroft. Two storey side and rear extension - no objection, on balance.

35 Burnham Green Road. Swimming pool and raised patio - no objection.

b. Decisions:

13 Burnham Green Road. Domestic extensions and alterations - approved
- (DPC raised no objection).

13 Burnham Green Road. Variation to condition (amended drawings) for
replacement dwelling - approved - (DPC raised no objection)

2a Raffin Park. Extensions and alterations - refused - (Objection raised by DPC).

14 Foldingshott. Part single/part two storey rear extension - approved - (DPC
raised no objection).

c. Other.

Shipping containers at Pound Farm, Hollybush Lane – update.

d. [North Herts Local Plan Update](#)

PCM26-09/08 Recreation (Cllr Norman)

- a. Lottery Money
- b. TF noticeboard tree map
- c. Climate Change film which Chris Packham and a few others made earlier this year. She was wondering if the PC could help with the cost of the hall hire (Datchworth Village Hall at the end of October) and some refreshments. Apparently the hall hire is around £47 per hour and she would like it for 4 hours.

PCM26-09/09 Clerk Correspondence

- Watton road flooding
- Memorial Benches
- BGJMC Traffic
- Playground Inspections