



Datchworth
PARISH COUNCIL
SERVING THE COMMUNITIES OF DATCHWORTH, BULLS GREEN, BURNHAM GREEN & HOOKS CROSS

To: Cllrs. Sara Miller, Andrew Wood, Julia Florence, Dean Goodman, Charles Groves, Mark Light, Viv Marshall, Emma Norman, Pat Perry and Michael Sims.

Councillors are invited to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that all relevant information is available on the Datchworth Parish Council Website: www.datchworth-pc.gov.uk

Datchworth Parish Council Meeting

To be held on

Tuesday 27th October 2026

Datchworth Church Hall at 7pm

Clerk – Andy Short Datchworth Parish Council

AGENDA

PCM26-10/01 Apologies

To receive and accept apologies for absence.

PCM26-10/02 Interests

- a. To receive declarations of interests from Councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests
- c. To grant any requests for dispensations as appropriate.

PCM26-10/03 Minutes

[To verify the minutes of the Parish Council meeting on 29th September 2026 as a correct record.](#)

Actions

Date	Responsible	Action	Status
28/07/2026	Cllr Marshall	to investigate grant funding.	
29/09/2026	Cllr Groves	to establish how the existing SID camera was acquired and funded, whether it is on the Council's asset register, whether moving it would affect its insurance or any warranty, and what permission would be required to site it elsewhere	
29/09/2026	Cllr Sims	to obtain up-to-date costs for a speed and volume survey at both locations.	
29/09/2026	Cllr Wood	to make enquiries and obtain a quotation for an interim professional tree survey.	
29/09/2026	Cllr Perry	to contact the National Tree Safety Group (or equivalent body) regarding competency and qualification standards for tree inspectors.	
29/09/2026	Clerk	to contact neighbouring parish councils to establish how tree surgery is managed.	
29/09/2026	Cllr Miller	to contact the Bowls Club and pass on Charlotte Bird's details.	
29/09/2026	Cllr Norman	to measure the existing noticeboard.	
29/09/2026	Cllr Florence	to bring firm recommendations and costs for the noticeboard and signage to the next meeting for a decision.	
29/09/2026	Cllr Light	to keep the Council updated as this project progresses.	
29/09/2026	Clerk	to obtain a current price for the bench, advise the resident of the cost and order	Complete

PCM26-10/04 Public Issues

Members of the Public and Councillors can raise matters of concern (15 minutes).

PCM26-10/05 Finance (Cllr Light)

- a. Review & approve monthly finance report – October payments
- b. Quarterly Bank Reconciliation review
- c. Quarterly budget review
- d. [Car Park Signage](#) (Cllr Florence)

PCM26-10/06 Governance and Legal

- a. Recreation committee restructure (community and social plus amenities)
- b. 2026 Tree Policy approval

PCM26-10/07 Planning (Cllr Goodman)

New applications:

None

Decisions (East Herts District Council):

35 Burnham Green Road - swimming pool and raised patio - Granted

(DPC raised no objection).

North Herts Local Plan.

Cllr. Goodman to update following attendance at Knebworth Village Hall drop-in session on 19th October, 2026, regarding green belt matters. [Briefing Note.](#)

PCM26-10/08 Village drainage (Cllr Light)

- a. Update/ presentation

PCM26-10/09 Recreation (Cllr Norman)

- c. Lottery funding update (Cllr Florence)
- d. Christmas Lights
- e. Coffee morning

PCM26-10/10 Clerk Correspondence

- Memorial Bench update
- 93 Datchworth Green tree maintenance